



1 Farncombe Road, Worthing, West Sussex, BN11 2BE
Telephone: 01903 233655

Day Nursery Fees for all children from April 2026

Early Years Funded Entitlement Scheme (see our FE Policy)

We do accept 9+m, 2-year-old, 3- & 4-year-old FE hours for working families. Plus 2-year Local Authority funding for a limited number of children. Please ask for details

Please note, FE is not intended to include the cost of meals, snacks, nappies, and additional activities. We do request a **Consumables Contribution** towards these costs; please see point 3 overleaf which explains what this contribution covers, enabling the nursery to continue to offer your child the best start.

Fees for all children qualifying for reductions via Funded Entitlement hours

Hourly Rate for any hours not covered by FE	Early Start per day	Lunch per day	Tea per day	Total Consumables contribution requested per funded hour per week
9m – 23m £9.50 ph	£5.50 £4.50 for half hour care + £1.00 breakfast	included	included	Not currently charged for this age group
2 years £9.50 ph	£5.50 £4.50 for half hour care + £1.00 breakfast	£1.00	included	£0.25 per funded hour, per week. Maximum charge £5.50 pw if using 22 funded hours each week, £2.75 pw if only using 11 funded hours
3 & 4 years old £9.50 ph	£5.50 £4.50 for half hour care + £1.00 breakfast	£5.25	included	£0.75 per funded hour, per week Maximum charge £16.50 pw if using 22 funded hours each week, £8.25 pw if only using 11 funded hours

Sessions indicating Funded Hours and cost of additional paid hours

	7:30am – 8am Early Start	8am – 6pm Full Day	8am – 3.30	8am – 1pm	1pm – 6pm
Session Length	30 mins	10 hours	7.5 hours	5 hours	5 hours
Funded Hours	0	8 hours	6 hours	5 hours	5 hours
All Children	£5.50	£9.50 per hour			

Discounts given for children booked for 15+ paid private hours (5%) or 25+ paid private hours (10%) per week. An average monthly invoice will be provided

You may also be able to save an additional 20% on fees if paying by Tax Free Childcare or up to 85% childcare assistance if eligible to claim Universal Credit, please see www.beststartinlife.gov.uk for more information.

Please see overleaf for our Terms and Conditions

N.B. These fees will be reviewed half yearly and may change in April and/or September each year

TERMS AND CONDITIONS

We strongly believe that all babies and children should attend for at least two separate sessions each week. This will enable your child to make firm friendships and feel secure with the Nursery Staff. Please note, we are open 52 weeks a year, and **do not offer term-time only spaces.**

1. Receipt of your Application Form at the nursery will place your child on the *Waiting List* ~ no deposit is required at this stage.
2. A *Confirmation Letter* from the nursery will be sent when a definite place has been reserved, at which time a holding fee and a private hours deposit will be requested. The place will be guaranteed providing these payments are received by the due date on the letter. These payments are NOT refunded if the booking is not honoured, UNLESS we receive **written notice** of cancellation of a booked place. **This must be received at least three full calendar months before the booked start date shown on your confirmation letter**
3. The **Consumables contribution** noted overleaf is a contribution towards nappies, wipes, creams, nappy sacks, suncream, snacks, extracurricular activities including Streetdance, Drumming, In-House Artist, Mini Me Yoga, higher staff ratios, and extra staff for outings. **This payment is charged @ £0.25 per funded hour, per week and £1.00 per lunch for 2-year-olds and £0.75 per funded hour, per week and £5.25 per lunch for 3- and 4-year-olds. Changes to Consumable Options may be made in March, July and December to enable us to plan for the following term.**
4. Invoices are prepared as an average month. The weekly charges are multiplied by 52 weeks and divided by 12 months to result in the same charge each month.
5. Fees are payable by the first of the month, in advance, throughout the year including bank holidays if they fall on one of your child's usual sessions. Days away ill, family holidays, periods of absence will be charged at the normal rate. Missed funded hours cannot be 'banked' for later use.
6. **Fees will be paid by Bank Transfer or Tax-Free Childcare by the 1st of each month to Woodstock Day Nursery**, unless by prior arrangement. Payments made by cash or cheque will incur an extra fee of £15.00 per transaction due to bank charges. Please speak to a Manager or Administrator if you wish to arrange this type of payment.
7. Late payments received after 1st of the month will incur a late payment charge of £15. If full payment is still not made by the 7th of the month, an additional 20% of the outstanding fees or £20 will be added to the invoice, whichever is the greater.
8. Late collections (after the end of your child's booked session) from the nursery will incur a charge of £15.00 every 15 minutes (or part of) on each occasion. If you have an unexpected emergency, please telephone the nursery to advise that you will be late to enable us to ensure that the group will remain in ratio.
9. Any requests for permanent changes to your child's scheduled sessions should be made in writing with as much notice as possible. A reduction in hours will require 4 weeks' notice, and an increase in hours / day change(s) will be offered as and when there is a space available to accommodate the request.
10. **A minimum of one calendar months' notice of leaving is required in writing. If notice is not given for leaving then you will be liable for one calendar month's fees from the date of leaving or from the date of notification, whichever is the earlier.**

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